



Certified Professional Guardianship and Conservatorship Board

Monday, December 9, 2024

7:30 a.m. – 9:00 a.m.

MEETING MINUTES

Members Present

Judge Cadine Ferguson-Brown, Chair
Commissioner Soloman Kim, Vice Chair
Judge Nancy Retsinas
Judge Jeremy Schmidt
Commissioner Lynn Fleischbein
Ms. Iris Kingston
Ms. Camille Minogue
Dr. K. Penney Sanders¹
Mr. Daniel Smerken
Dr. Anita Souza
Ms. Suzanne Thompson Wininger

Staff Present

Ms. Stacey Johnson
Ms. Kathy Bowman
Ms. Cynthia Kennedy
Ms. Thai Kien
Ms. Kay King
Ms. Collette Mason
Ms. Maureen Roberts
Ms. Rhonda Scott
Ms. Sherri White

Guests – See last page

Members Absent

Ms. Kristina Hammond

1. Meeting Called to Order

Judge Ferguson-Brown called the December 9, 2024 Certified Professional Guardianship and Conservatorship (CPGC) Board meeting to order at 7:02 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Ferguson-Brown welcomed all present and the Board members introduced themselves. She then called for approval of the minutes.

Motion: Commissioner Fleischbein moved to approve the October 14, 2024 minutes as written. Mr. Smerken seconded. The motion passed.

3. Chair's Report

Judge Ferguson-Brown explained that this morning will be a long meeting because the November meeting was canceled due to the network outage. Regulation 509.5 Interim Suspension for Conviction of a Crime, will be posted for an additional 30 days to give adequate time for public comment. Judge Ferguson-Brown announced that staff member, Kathy Bowman, will be retiring December 31st.

4. Executive Session (Closed to Public)

5. Reconvene (Open to Public)

6. Grievance Report

¹ Dr. Sanders left at 7:58 a.m.

Ms. Scott presented the October and November grievance reports, which are available in the meeting packet. The board received two (2) new grievances in November. There were no grievances forwarded to superior court due to the outage. There are a total of thirty-one unresolved grievances. Currently, there are two hundred sixty-one (261) active CPGCs.

7. Standards of Practice Committee

Dr. Sanders reported that SOPC has requested a review and update to align with RCW 11.130-001 related to self-petitioning.

8. Education Committee

Dr. Souza presented proposed updated language in Regulation 205.1 Procedure for Approval of Continuing Education Activities.

9. Vote on Executive Session Discussion

On behalf of the Education Committee, Dr. Souza presented proposed regulation amendments for Board action:

Motion: Dr. Souza moved to approve changes to 205.1 and publish for public comment. Dr. Sanders seconded. None opposed. The motion passed.

On behalf of the Application Committee, Commissioner Fleischbein presented the following applications for Board action:

Motion: Comm. Fleischbein moved to conditionally approve Cassandra Newman's application for certification, with transferable skills in healthcare, social services, and financial, conditioned on the successful completion of the UW program. Judge Schmidt seconded. None opposed. Ms. Kingston abstained. The motion passed.

Motion: Comm. Fleischbein moved to approve Jeannette Sepulveda's application for certification, with transferable skills in healthcare, social services, financial, and legal. Mr. Smerken seconded. None opposed. The motion passed.

On behalf of the Standards of Practice Committee, Comm. Kim presented the following grievances for Board action:

Motion: Comm. Kim moved to forward grievance 2024-059 to Superior Court as a complete grievance. Ms. Thompson Winingar seconded. None opposed. Judge Retsinas recused. The motion passed.

Motion: Comm. Kim moved to forward grievance 2024-060 to Superior Court as a complete grievance. Ms. Thompson Winingar seconded. None opposed. The motion passed.

Motion: Dr. Sanders moved to investigate grievance 2024-061. Ms. Kingston seconded. None opposed. The motion passed.

Motion: Dr. Sanders moved to forward grievance 2024-062 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed. Ms. Thompson Winingar abstained. The motion passed.

Motion: Dr. Sanders moved to dismiss grievance 2024-063 for no jurisdiction. Mr. Smerken seconded. None opposed. The motion passed.

Motion: Dr. Sanders moved to forward 2024-064 to Superior Court as a complete grievance. Mr. Smerken seconded. None opposed or abstained. The motion passed.

Motion: Dr. Sanders moved to forward 2024-065 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained. The motion passed.

Motion: Dr. Sanders moved to forward 2024-066 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained. The motion passed.

Motion: Dr. Sanders moved to dismissal 2024-067 for no jurisdiction. Ms. Minogue seconded. None opposed or abstained. The motion passed.

Motion: Dr. Sanders moved to forward 2024-068 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained. The motion passed.

Motion: Dr. Sanders moved to forward 2024-69 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained. The motion passed.

Motion: Dr. Sanders moved to forward 2024-070 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained. Judge Retsinas recused. The motion passed.

Motion: Dr. Sanders moved to initiate staff investigation of 2024-071. Ms. Minogue seconded. None opposed or abstained. The motion passed.

Motion: Dr. Sanders moved to forward 2024-072 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained. Judge Retsinas recused. The motion passed.

Motion: Dr. Sanders moved to dismiss 2024-073 for no jurisdiction. Ms. Minogue seconded. None opposed. The motion passed.

Motion: Dr. Sanders moved to dismiss 2023-035, following Superior Court review. Mr. Smerken seconded. None opposed. Ms. Thompson Wininger and Ms. Minogue abstained. The motion passed.

Motion: Dr. Sanders moved to dismiss 2024-032, following Superior Court review. Mr. Smerken seconded. Ms. Minogue abstained. The motion passed.

Motion: Dr. Sanders moved to dismiss 2024-033, following Superior Court review. Mr. Smerken seconded. Ms. Minogue and Commissioner Fleischbein abstained. Ms. Thompson Wininger and Judge Retsinas recused.

Motion: Dr. Sanders moved to dismiss 2024-049, following Superior Court review. Mr. Smerken seconded. Ms. Thompson Wininger recused. The motion passed.

Motion: Dr. Sanders moved to dismiss 2024-029 for no actionable conduct, following staff investigation. Judge Retsinas seconded. Ms. Thompson Wininger recused. The motion passed.

10. Wrap Up/Adjourn

Judge Ferguson-Brown expressed her appreciation for the members of the Board. Seeing additional guests present, Judge Ferguson-Brown restated her announcements regarding Regulation 509.5 to be posted for an additional 30 days. Our dear Kathy Bowman is retiring at the end of the month. With no other business to discuss, Judge Ferguson-Brown adjourned the December 9, 2024 CPGC Board meeting at 8:15 a.m. The next Board meeting will take place via Zoom on January 13, 2025, beginning at 9:00 a.m.

Recap of Motions:

MOTION SUMMARY		STATUS
Motion	Commissioner Fleischbein moved to approve the October 14, 2024 minutes as written. Mr. Smerken seconded.	Passed
Motion	Dr. Souza moved to approve changes to 205.1 and publish for public comment. Dr. Sanders seconded. None opposed.	Passed
Motion	Comm. Fleischbein moved to conditionally approve Cassandra Newman's application for certification, with transferable skills in healthcare, social services, and financial, conditioned on the successful completion of the UW program. Judge Schmidt seconded. None opposed. Ms. Kingston abstained.	Passed
Motion	Comm. Fleischbein moved to approve Jeannette Sepulveda's application for certification, with transferable skills in healthcare, social services, financial, and legal. Mr. Smerken seconded. None opposed.	Passed
Motion	Comm. Kim moved to forward grievance 2024-059 to Superior Court as a complete grievance. Ms. Thompson Winger seconded. None opposed. Judge Retsinas recused.	Passed
Motion	Comm. Kim moved to forward grievance 2024-060 to Superior Court as a complete grievance. Ms. Thompson Winger seconded. None opposed.	Passed
Motion	Dr. Sanders moved to investigate grievance 2024-061. Ms. Kingston seconded. None opposed.	Passed
Motion	Dr. Sanders moved to forward grievance 2024062 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed. Ms. Thompson Winger abstained.	Passed
Motion	Dr. Sanders moved to dismiss grievance 2024-063 for no jurisdiction. Mr. Smerken seconded. None opposed.	Passed
Motion	Dr. Sanders moved to forward 2024-064 to Superior Court as a complete grievance. Mr. Smerken seconded. None opposed or abstained.	Passed
Motion	Dr. Sanders moved to forward 2024-065 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained.	Passed
Motion	Dr. Sanders moved to forward 2024-066 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained.	Passed
Motion	Dr. Sanders moved to dismissal 2024-067 for no jurisdiction. Ms. Minogue seconded. None opposed or abstained.	Passed
Motion	Dr. Sanders moved to forward 2024-068 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained.	Passed

Motion	Dr. Sanders moved to forward 2024-69 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained.	Passed
Motion	Dr. Sanders moved to forward 2024-070 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained. Judge Retsinas recused.	Passed
Motion	Dr. Sanders moved to initiate staff investigation of 2024-071. Ms. Minogue seconded. None opposed or abstained.	Passed
Motion	Dr. Sanders moved to forward 2024-072 to Superior Court as a complete grievance. Ms. Minogue seconded. None opposed or abstained. Judge Retsinas recused.	Passed
Motion	Dr. Sanders moved to dismiss 2024-073 for no jurisdiction. Ms. Minogue seconded. None opposed.	Passed
Motion	Dr. Sanders moved to dismiss 2023-035, following Superior Court review. Mr. Smerken seconded. None opposed. Ms. Thompson Wininger and Ms. Minogue abstained.	Passed
Motion	Dr. Sanders moved to dismiss 2024-032, following Superior Court review. Mr. Smerken seconded. Ms. Minogue abstained.	Passed
Motion	Dr. Sanders moved to dismiss 2024-033, following Superior Court review. Mr. Smerken seconded. Ms. Minogue and Commissioner Fleischbein abstained. Ms. Thompson Wininger and Judge Retsinas recused.	Passed
Motion	Dr. Sanders moved to dismiss 2024-049, following Superior Court review. Mr. Smerken seconded. Ms. Thompson Wininger recused.	Passed
Motion	Dr. Sanders moved to dismiss 2024-029 for no actionable conduct, following staff investigation. Judge Retsinas seconded. Ms. Thompson Wininger recused.	Passed

Guests:

Samantha Hellwig, general counsel (AAG)

Katlyn Balsam

Chris Neil

Dan Jackson

Denise Meador

Deborah Jameson